

CACTC Cover Letter Requirements

The CACTC Steering Committee places a high priority on your ability to provide the information in your cover letter (as identified below) when determining “goodness of fit.” Please use the following template for your CACTC Cover Letter, including the use of the section headers (e.g. “Interest in CACTC/Relevant Experience”):

Dear CACTC Intern Selection Committee:

Interest in CACTC/Relevant experience

Briefly introduce yourself

Indicate why you are interested in CACTC, what relevant skills/experience you bring that makes you a good fit with CACTC, including your interest/experience with underserved populations.

CACTC Sites

*Identify the CACTC sites to which you are applying in **bold letters** and include a 1-3 sentence explanation (per site) of why you are interested in those sites for a primary rotation:*

- **Central DuPage Pastoral Counseling Center**
- **Cornerstone Counseling Center of Chicago**
- **Lawndale Christian Health Center**
- **Meier Clinics-Clinical**
- **Meier Clinics-Neuro**
- **Outreach Community Ministries**

Faith System

Describe your faith system and how it impacts your clinical work (500 words or less).

Sincerely,

Your Name, credentials

Graduate Program Name
